

Florida State University
Ada Belle Winthrop-King Endowed Memorial Fund

**GRADUATE SUMMER RESEARCH AND STUDY ABROAD
TRAVEL AWARDS
FRENCH STUDIES**

AIM: These awards are designed to facilitate travel by Masters students majoring in French and doctoral candidates directed by faculty members in the French program of the Department of Modern Languages so as to further their research through activities such as library or archival research, the conducting of research interviews, etc., or through other activities benefiting their studies. Awards cannot be taken up after graduation from FSU or in the semester in which the applicant expects to graduate. Awards will not be granted for study on programs which FSU prohibits or discourages its students from attending, e.g. on the grounds of U.S. State Department travel warnings; awards may be withdrawn at anytime on the grounds of revised FSU advice or prohibition.

DEADLINE FOR RECEIPT OF APPLICATIONS: March 1, for travel the following summer. All sections of this form must be completed. Late or incomplete applications will not be considered for funding.

AWARD AMOUNTS: Awards of up to \$1,500 may be made. Lower limits may be set if required by funding constraints.

REIMBURSEMENT: On completion of travel, original itemized travel receipts (including boarding passes for air travel) must be submitted to the Winthrop-King Offices for reimbursement. Only travel items such as airline tickets, lodging, food, etc., will be reimbursed. Course tuition fees are not covered by the award.

APPLICANTS MUST PRINT THIS DOCUMENT,
COMPLETE IT AND SUBMIT IT IN HARD COPY

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**APPLICATION FOR
GRADUATE RESEARCH AND STUDY TRAVEL SUPPORT:
FRENCH STUDIES**

NAME: _____ **EMPLOYEE ID#:** _____

Your EMPLOYEE ID number is **not** located on your FSU card and is **not** the same as your FSUID. Your **EMPLOYEE ID** consists of nine characters beginning with two letters and ending in numbers. You can find your EMPLOYEE ID on-line as follows:

1. Login to <http://my.fsu.edu> with your FSUID
2. Choose "Secure Apps"
3. Choose FSUID Management"
4. Your Employee ID will be displayed in the top right corner

HOME ADDRESS (to which check will be mailed on completion of travel)

EMAIL ADDRESS _____

PURPOSE OF TRAVEL (provide a detailed project proposal, showing how the proposed travel will benefit your research or studies; attach additional sheets if necessary.)

BUDGET TRAVEL REQUEST BY CATEGORY (Travel, Lodging, etc.)

<i>Category of Expenditure</i>	<i>\$</i>
Airline Tickets	
Other Travel (specify)	
Lodging	
Food	
Other (specify)	
TOTAL REQUEST	

SIGNATURE OF APPLICANT _____ **DATE:** _____

NAME OF MAJOR PROFESSOR _____

COMMENTS OF MAJOR PROFESSOR, detailing and assessing likely benefits of proposed travel:

SIGNATURE OF MAJOR PROFESSOR _____ **DATE** _____

FORWARD COMPLETED APPLICATIONS TO: Wendy Pigott in Diffenbaugh rm 362B